



# Privacy declaration

May 2023

**The province of Fryslân handles your personal data with great care. With this Privacy Statement we would like to inform you about the way we process your personal data. Both the European General Data Protection Regulation (GDPR) and the General Regulation Data Protection (Implementation) Act (GRDPA) apply to the processing of personal data.**

## **Why we process personal data**

The province of Fryslân has certain personal data of (natural) persons. We need this information especially to carry out our public duties.

## **The basis of data processing**

The processing of personal data is based, among other things, on the following principles from the General Data Protection Regulation:

- you have given permission for this, for instance because you have subscribed to a provincial newsletter;
- because of the realisation or execution of an agreement that you have with the province;
- in case of a legal obligation that rests on the provincial government;
- with regard to the execution of tasks of general interest by the provincial government.

In most cases, the processing of data is based on performing public services (tasks of general interest). This concerns, for example, the processing of applications for a license, an exemption or a subsidy. It also applies to a request for information on the grounds of the Freedom of Information Act, a public response or a view, a notice of objection or a complaint.



Who is responsible for the processing of personal data within the province of Fryslân? In the majority of cases, the Provincial Executive is responsible for the processing of your personal data, but in some cases this is the Provincial Council or the King's Commissioner.

#### **Data Protection Officer**

The Data Protection Officer (DPO) is charged with supervising the protection of your personal data. You can reach the DPO of the province of Fryslân via the provincial Customer Contact Centre by telephone: 058-292 59 25 or by e-mail: [privacy@fryslan.frl](mailto:privacy@fryslan.frl). If you prefer to put your question directly to the DPO instead of via the Customer Contact Centre, you can indicate this to them. The operators will know which procedure should then be followed.

#### **Your visit to our website**

Every time you visit our website(s), the computer system will automatically install a cookie on your computer. This way we get information about the number of visitors to our website, which pages are visited the most and information about the date and time. For this we use the service of Siteimprove. We have reached a processing agreement with this company. [You can view the Siteimprove privacy statement here.](#)

#### **Permission**

If you have given explicit consent for the processing of your personal data, you can withdraw this consent at any time. Such a withdrawal has no effect on the data that were processed with permission.

#### **How long do we store your data?**

We do not store your data any longer than necessary. The exact storage periods for personal data have been included in specific selection lists which have been determined by the Minister for Education, Culture and Science in accordance with the Archives Regulations. [You can view the selection lists here.](#)

#### **Sharing data with third parties**

- We may share your personal data with third parties, but only in the following cases:
  - if the performance of a public service is fully or partially assigned to a third party;
  - if there is a legal obligation or legal authority to provide personal data to third parties;
  - if you register for a provincial newsletter.

In case of suspected criminal offenses or abuse, we may provide personal information to third parties serving the public interest, including investigative services and the Public Prosecution Service.



### **Your rights, including the right to object**

You have certain rights with respect to your own personal data. However, these rights do not apply in full. You can only exercise your rights to the extent that the privacy regulations grant you these rights. It is therefore possible that a request is not or not completely honoured. Also, excessive requests may not be dealt with.

You have the right to view your own personal data and to have incorrect or incomplete data modified or supplemented. You also have the right to delete personal data (including the right to 'forget'), the right to limit data processing, the right to transfer data and, the right to object to data processing due to your specific situation.

### **Modifications**

The way we process personal data and the change of the composition or quantity of data that we process, is subject to change. That is why we reserve the right to modify this Privacy Statement at any time. This Statement will always indicate the last date of change.

### **How to make inquiries or file complaints**

If you have any questions about your personal data and your privacy, please contact our Customer Contact Centre. You can reach them during office hours either by telephone: +31 (0)58 - 292 59 25 or by e-mail: [provincie@fryslan.frl](mailto:provincie@fryslan.frl). These inquiries and complaints could include:

- general questions about personal data;
- complaints about the processing of your personal data;
- any questions or comments about our Privacy Statement.

Are you not satisfied with the way in which your personal data are processed by the province of Fryslân? Please contact our Data Protection Officer (DPO) by e-mail: [privacy@fryslan.frl](mailto:privacy@fryslan.frl).

If you are unable to resolve the issue together with the province you have the opportunity to submit a complaint to the Dutch Data Protection Authority through this website: [Autoriteit persoonsgegevens](https://autoriteit.persoonsgegevens.nl).